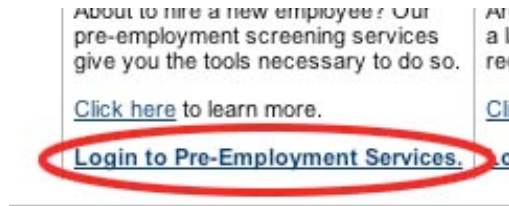


1. Click the **Login** link at the center of the home page at <http://www.iqresearch.com>



2. Type in the your **Login ID** and **Password** provided to you and press the “**Login**” button. The login and password are not case-sensitive.

Welcome
Please, enter your login and password.
Unauthorized access is prohibited.

Login:

Password:

3. The ‘**Applicant List**’ screen summarizes your submitted requests.

Optional search features:

- To find a previous report, click on the **Find** drop down menu to search the subject by **SSN**, **Name**, or **Report Number**. In the field to the right, enter the specific last name, subject name, or report number. Then press the ‘**Find**’ button.
- To search by date, enter a date range in the **From** and **To** fields, then press the ‘**Find**’ button.

Find:	SSN	123-45-6789	From		To		<input type="button" value="Find"/>
	SSN						
Name	SSN	Report #	Status	Requester	Requested	Comp	
—	Name						
—	Report Number						
							Recent Reports

4. Reports that match the search criteria will be displayed as **'Found Reports'**, above the section that is labeled as **'Recent Reports'**.

Applicant List							New Request Refresh User Settings Logout
Find:	SSN	123-45-6789	From	To			<input type="button" value="Find"/>
Name	SSN	Report # ▼	Status	Requester	Requested	Completed	
Found Reports							<input type="button" value="X"/>
davis, david	123-45-6789	21191288	New	irc	10/20/2004		
DAVIS, DAVID	123-45-6789	20935288	Partial	JIM	09/08/2004		
Recent Reports							

5. To view a report, click on the highlighted links in the **'Report #'** column.
 Note: Reports can be viewed with a **'Status'** of **Complete** or **Partial** (when report results are still pending). Reports with a **'New'** status cannot be viewed.


Name	SSN	Report # ▼	Status
Recent Reports			
doe, jane	123-34-5678	20935738	Complete
Case, Test	852-14-7741	21199408	New

TIP: Some reports may be updated but display a status of **'New'**.
 Press the **Refresh** link at the upper right to check the status of the report.

New Request		Refresh	User Settings
➤ To	<input type="text"/>	<input type="button" value="Find"/>	

6. The first section of the report is the **Executive Summary**, which lists all of the services conducted for that report (such as 'Social Search', 'Criminal History', etc.). The following sections will show in-depth results of each service.

Select Report: Complete Report Print Options: [Printer Friendly](#) [PDF](#)



Inquisitive Research Corporation
 Phone (732) 321-0041
 Fax (732) 321-0085


File No:
 Name:
 SSN:
 Address:

Requested By:
 Date Ordered: 12/30/2004
 Date Completed: 12/30/2004

Prepared For:

EXECUTIVE SUMMARY

Report Type	Description	Status
Criminal Court Record		Completed



Inquisitive Research Corporation
 Phone (732) 321-0041
 Fax (732) 321-0085

File No:
 Name:
 SSN:
 Address:

Requested By:
 Date Ordered: 12/30/2004
 Date Completed: 12/30/2004

Prepared For:

CRIMINAL HISTORY

Search Type: County Felony and Misdemeanor
Jurisdiction:

7. At the top of the page, there is a link to print the report in a **Printer Friendly** format, or as a **.PDF** file.

[ew](#) | Report #21025188 | [Export New Request](#) | [User Settings](#) | [Logout](#)

Print Options: [Printer Friendly](#) [PDF](#)



For further assistance or information, please contact Customer Service at 732-321-0041.